



Parent Council

**Minute of Parent Council AGM Meeting
held on Tuesday 17th Sept 2013**

Present: Sharon Brindle, Isobel Crawford, Colleen MacIntosh, Linda Mair, Fiona McQuarrie (Chair), Andrew Ritchie, Roz Paterson, Hazel Stewart, Sara-Jane Cameron (Teacher Representative)

In Attendance: Kenneth Morrison, Head Teacher;

1.	<u>WELCOME</u> Fiona McQuarrie welcomed everyone to the meeting. Apologies were received from Judith Whitelaw, Jane Campbell & Cllr Helen Carmichael	<u>Action</u>
2.	<u>APPROVAL OF MINUTES</u> The minute of the Parent Council Meeting held on 21 st May was approved. Proposed – Fiona McQuarrie Seconded – Hazel Stewart	
3.	<u>MATTERS ARISING</u> <ul style="list-style-type: none"> • No further progress has been made with regards to the trim-track. • An update has been received in relation to the feasibility study. A meeting to discuss the outline business case was held 12th June. Mr Morrison explained that the application for the school to enter the 3 year building plan was unsuccessful as was the proposal to enter the 5 year building plan. At present Beauly are placed in the second part of the 10 year plan. The 3 year plan is very detailed, the 5 year plan less so. The 10 year plan is more of a holding place. Mr Morrison is very disappointed with the outcome and has followed up on the report to establish if there is any way that Beauly can be included in the detailed plans at this stage so in the event of additional funds becoming available we would be in a position to start. There are still possible short term options. Mr Morrison feels if we accept a short term option we may be at risk of ensuring that Beauly would be at the latter end of the 10 year plan. Mr Morrison would prefer to relocate the nursery to the hut ensuring the nursery pupils a secure building with toilet access. A ramp can be put in place for buggies. Moving the P5/6 pupils to the main building to join the rest of the school and moving the P6/7 pupils into the gym building. These moves would ensure that the most vulnerable of the pupils are located in secure buildings with no need to move between buildings without staff present. The flat roof building would become a multi-purpose building e.g. Music, Library, After school clubs. • Concerns were raised on the suitability of the hut as it is currently un-occupied. Mr Morrison updated us that 3rd party companies i.e. not the council have tested the hut for all fibres and asbestos, these reports returned all clear. Ceiling work has been carried out so that any spaces have been filled and sealed. The hut is safe to use. • New houses are proposed for between Beauly and Muir of Ord, while these are 	CM KM

not in our educational catchment area, there is a possibility that some of the children may come to Beaulay. It was asked if this would have an impact on the plans for a new school. Mr Morrison is prohibited from sharing any proposed plans for the school with the Parent Council. Mr Morrison dislikes the lack of transparency.

- Mr Morrison noted that Neil Jaffrey (maintenance officer) has excelled in responding to the school needs. The requests for maintenance from the school are logged.
- Prices for the cross-country trophies have been sourced, it was agreed that the Parent Council would contribute the £400 (approx.) needed. This will not be an annual cost as the Overall Winner shields have the capacity to hold winners years to come. Medals have been purchased for the next 3 years, (Gold, Silver & Bronze for best boys and girls in each year) in addition to winner cups for each year group.

4. HEAD TEACHER'S REPORT

- HT welcomed Sara-Jane Cameron, new teacher in P2/3 and Teacher Rep. at meeting and wished Margret Macrae well but will miss her dearly in the office. Her hours have been increased by 1hr and the advertisement for her replacement has closed. Interviews will take place before the Oct hols. Janitor, Michael Edwards is signed off with a shoulder injury and we hope he will make a speedy recovery. Meanwhile Beaulay has migrated to the Facilities Management Assistant (FMA) system of building management which involves a team of peripatetic staff that rotate. The number of hours that the school receives will be reduced; however, manpower during these visits will possibly be increased. Mrs Cullen is taking a Sabbatical from Oct. An advert has been placed for her replacement and parents will receive a letter and be kept abreast of information throughout the recruitment process.
- Congratulations to Mrs MacIver who gave birth to Mae Kate, 7lb 9oz at 1.12pm yesterday.
- P7 enjoyed a safe and fun experience at Lagganlia Outdoor Centre, staff now have the headache of considering what to do next year as Badaguish and Lagganlia both offered excellent experiences with different qualities.
- Debbie Tuckwell was contacted re the Speed Indication Devices (SID) and Speed Count strips and is aware of the request but could provide no further update other than to acknowledge the request.
- Following a spate of vandalism and children accessing the roof this there have been no further incidents. Police Scotland has increased their patrols.
- ICT – 12 new laptops have been ordered and will be placed in the Library to create a ICT suite.
- Further investment in resources is under negotiation with staff, the priorities identified initially being real-life topic resources and Maths.
- Permission requested for PC accounts summary for an application for Library funding totalling £3900, PC agreed to this.
- Staff are keen to engage in the Winter Fair again and it is anticipated that the children will deliver three songs for the Christmas Light Switch On. Liz Wilshaw is now unable to deliver her commitment to the Firebird Production for P3-7 and

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	<p>HT is looking at alternative options, including inviting Margaret Rae back. P1 and P2 will perform a Nativity again this year.</p> <ul style="list-style-type: none"> • With parental support School Clubs continue to grow. There are now 7 distinct lunch-time and after school clubs with the hope that an 8th and 9th will start in the next term. New clubs are always welcomed, please contact the school. • Trimtrack fundraising now stands at £1820. • Used children's bikes were donated by Canadian visitors to the country and are available for raffles in addition to one brand new balance bike, donated by Mr Williams at Highland Bikes (husband of Mrs Williams). • Lydia Michael Trust is to pay for storyteller Janet McInnis to visit BPS to work with classes in the current academic year. 	
5.	<p><u>COMMUNITY MINIBUS</u></p> <p>The school is very grateful to the Shinty Club who have allowed the school to use their minibus for attendance at sporting events and other school trips. However, it is noted that the Shinty Club minibus is ageing and it may be prudent to look to the future. Mr Morrison attended the Community Council meeting and put forward the idea of a community shared bus. Cllr Drew Hendry has agreed to fund a feasibility study to engage local parties. Mr Morrison put forward the proposal that the school would undertake the maintenance and sign in/out book. A school minibus requires maintenance to be carried out every 6 weeks, at a subsidised rate. Any booking would be charged on a mileage use basis. Mr Morrison to follow up with Cllr Drew Hendry. Mr Morrison is open to sharing the bus with other schools in our area e.g. Teanassie in addition to groups throughout the Beaully community.</p>	KM
6.	<p><u>CHAIRPERSON'S REPORT</u></p> <ul style="list-style-type: none"> • The Parent Council purchased a voucher and card for Gillian earlier in the year. Fiona shared the lovely thank card received from Gillian with the Parent Council • Margaret Macrae has taken up a new post, as a result Margaret can no longer commit to being the clerk for the Parent Council meetings. It was agreed that a thank card would be purchased along with a £30 gift voucher for one of the local gift shops. A new clerk is to be identified prior to the next meeting. In the short term the minute taking duty will be performed by the secretary with a view to share the responsibility. • Fiona thanked the Parent Council for their efforts running the Summer Fete • Fiona expressed the thanks from the P7 parents for a well organised and enjoyable P7 trip. The pupils reported that the trip was a great success. It is hoped that this will be an annual event. 	FM
7.	<p><u>TREASURER'S REPORT</u></p> <ul style="list-style-type: none"> • The Parent Council account balance currently stands at £1667. £250 has been pledged to the nursery for their Christmas entertainment. 	
8.	<p><u>SCHOOL GARDEN</u></p> <ul style="list-style-type: none"> • The bank balance is currently unknown as the books are away being audited. • More volunteers are required in order that the school garden can be opened on Monday and Thursday lunchtimes. • Linda Mair has requested a meeting with Mrs MacLennan to discuss the plans for the garden this year. • The garden was vandalised prior to the summer break. The police have spoken to 2 people, one of whom has admitted to causing the damage. The police are now taking this through the appropriate channels. 	

<p>9.</p>	<p><u>FUND-RAISING</u></p> <ul style="list-style-type: none"> • Lantern Making to be held on Saturday 23rd November. Beaulieu gala will run the lantern making and provide the crafts. An entry charge of £1 will be donated to the school. Flyer will be provided by Beaulieu gala to distribute. • Silent Auction – The fund-raising group to discuss the possibility of approaching larger businesses to supplement the current donations of bikes with the view to holding a Silent auction. • Christmas fair to be held on Thursday 28th November <ul style="list-style-type: none"> ○ Fund-raising meeting to be held on Thursday 26th Sept 18:30 ○ Expected Parent Council stalls to be Wrapping a Present and Baking • Rag Bag – after the success of the last rag bag appeal, the Parent Council would like to organise another one for this year. Hazel Stewart co-ordinated the last appeal and will investigate when the next Highland pick-up is due. 	<p>HS</p>
<p>10.</p>	<p><u>ELECTION OF OFFICE BEARERS</u></p> <ul style="list-style-type: none"> • Chair – Fiona McQuarrie <ul style="list-style-type: none"> ○ Nominated – Hazel Stewart ○ Seconded – Sharon Brindle • Treasurer – Hazel Stewart <ul style="list-style-type: none"> ○ Nominated – Isobel Crawford ○ Seconded – Fiona McQuarrie • Secretary – Colleen MacIntosh <ul style="list-style-type: none"> ○ Nominated – Fiona McQuarrie ○ Seconded – Andrew Ritchie 	
<p>11.</p>	<p><u>AOB</u></p> <ul style="list-style-type: none"> • Panto – The school will be attending the Panto on Friday 13th December. Mr Morrison has agreed that the school will organise and fund the transport. • A parent has requested that the school approach Lovat Estates with regard to the over-hanging of the thorns located along the pavement beside Croc. This is on the safer routes to school. Mr Morrison has agreed to talk to the factors • After a disappointing turn-out by parents, a strongly worded message is to go in the newsletter. 	<p>KM CM/FM</p>
<p>12.</p>	<p><u>DATE OF NEXT MEETING -</u> Tuesday 12th November 2013 – 7.00pm in the school library</p>	