



## Parent Council

### Minute of Parent Council Meeting held on Tuesday 4<sup>th</sup> Nov 2014

**Present:** Kirsten Petrie (Chair), Judith Whitelaw, Hazel Stewart, Colleen Macintosh, Isobel Crawford

**Apologies:** Cllr Carmichael, Andrew Ritchie, Jane Campbell

**In Attendance:** Kenneth Morrison, Head Teacher

		<b>Action</b>
1.	<p><b><u>WELCOME &amp; THANKS</u></b></p> <ul style="list-style-type: none"><li>• Funding group meeting, minutes distributed. Suggestion for extra people – Class Rep and Parent per class</li><li>• Swift response re shelter for people waiting, parent council page and creation of comments on PC page</li><li>• Confirmation of Kenneth as non-teaching head. Further comments in the head masters report</li></ul>	
2.	<p><b><u>APPROVAL OF MINUTES</u></b></p> <p>Amendment to last minutes: The school contributed £5k towards the Shinty bus and not £10k Omission from AOB, Hazel asked why teachers are not announced at the end of term. This is owing to classes not being confirmed until during the summer break.</p> <p>The minutes approved of the Parent Council Meeting held on 23<sup>rd</sup> Sept 2014. Isobel Crawford &amp; Hazel Stewart</p>	

---

**Chair: Kirsten Petrie**

c/o Beaully Primary School, Croyard Road, Beaully, IV4 7DJ  
Tel: (01463) 782576 Fax: (01463) 782576

<p>3.</p>	<p><b><u>MATTERS ARISING</u></b></p> <p><b>Updates on outstanding issues from last meeting</b></p> <p>Indication of which events need financial contribution?  Now showing a £ sign on the school calendar and Blog if money is needed</p> <p>Transport for Christmas carols at Lifescan?  The school has arranged use of the Shinty bus</p> <p>Cashless catering and dishwasher?  Response from Highland Council, no immediate plans for cashless system, this is used in larger schools and is in Phase 2 of feasibility studies, dishwasher planned for installation February break;</p> <ul style="list-style-type: none"> <li>• Change to date/time for Christmas lantern making – school calendar updated</li> <li>• Post received – Improvement Plan &amp; National Parent Forum of Scotland Assessment and Reporting approaches; Highland Communities Panel; Highland Council Budget consultation (This is related to CCR Potential); Highland Council support for Parent Councils – development of communication</li> <li>• Process for letting people know about correspondence? Make-up of parent council, list of names/contacts. Mr Morrison has updated the Web-site.</li> <li>• Highland School Parent Council conference Saturday 8th November, 10-2 at Charleston, requested another place, no response as yet. No volunteers at meeting.</li> <li>• Social Media – Kirsten contacted Jill Kent, Charleston PC Chair who directed to Chris O’Neill who manages their website. Produced a draft page on Facebook, letters issued. No comments from Parent Council comments page. 49 Parents responded, 34 for Facebook and 15 against. Staff are highly concerned and wish to discuss this further. <b>Action: Kirsten to arrange a meeting with the staff.</b></li> </ul>	<p>KP</p>
<p>4.</p>	<p><b><u>HEAD TEACHER’S REPORT</u></b></p> <ul style="list-style-type: none"> <li>• Thanks to Parent Council and Garden Group for the generous offer to support the P4 fundraising initiative, which is part of the schools Eco Schools Initiative (Green Flag). The children are hoping to raise enough money to buy some more Bear Bins for the school grounds.</li> <li>• The school would like to extend thanks to the Beaully Men’s Shed Group, who have done an excellent job in tidying up the Willow the Bear’s Wildflower Garden. This was carried out during the October holiday.</li> </ul>	

**Chair: Kirsten Petrie**

c/o Beaully Primary School, Croyard Road, Beaully, IV4 7DJ

Tel: (01463) 782576 Fax: (01463) 782576

- HT is presently making some early investigations regarding the involvement of Stephen Baron's Music Theatre in 2015 – with a view to working towards some sort of production involving P3-P7. The current proposal is, 'The History of Music from the Beginning of Time', however this may change during the discussions and still requires funding.
- Mrs MacPhee has been appointed as Acting HT at Bun-sgoil Ghàidhlig Inbhir Nis. Everyone wishes her well on this wonderful secondment opportunity. Mrs MacPhee and Mrs Macleod, who would like to retire (again) will have their hours combined and an advert is currently live as the school looks to fill this position
- The School roll has now increased to 126 (121 at the last meeting). There are presently a further three children that parents' have shown an interest in enrolling.
- Mr Morrison has been confirmed as a non-teaching HT for the 2014/2015 academic year, which is a result of the increasing school roll. Mrs Wilson will undertake Mr Morrison's CCR (Class Contact Reduction) commitments across P4-P7 for the staff teaching those stages.
- Highland Council Budget – parents are encouraged to follow the link to the Budget Consultation on the Blog, which may have a significant impact for schools in the coming years.
- Following a recent staff meeting it has become clear that school staff have concerns regarding the use of Facebook as a means of communicating with parents and are concerned about potential pitfalls. As there are Parent. PC representatives would be welcome to come and meet with staff to discuss this openly, should this be possible.
- Funding has been approved for railings to be extended to the canteen to protect the playground from the road.

#### Questions

- Santa

Christmas Parties are arranged for the afternoon Dec 15<sup>th</sup> (P1/P2) and the Morning Dec 19<sup>th</sup> (Nursery). **Action: Hazel to approach Clethan**

- Braeview Lantern Parade – details etc for meeting / leaving etc

**Action: Colleen to email poster with details**

HS

CM

CM/IC

**Chair: Kirsten Petrie**

c/o Beaully Primary School, Croyard Road, Beaully, IV4 7DJ

Tel: (01463) 782576 Fax: (01463) 782576

	<ul style="list-style-type: none"> <li>• Winter Fair – collections? Help? The Parent council will do a table, wrap a present and tea/coffee with baking. All monies will go to the fund-raising group <b>Action: Colleen to do flyers and plates for donations. Isobel to source tea/coffee with baking stall supplies</b></li> </ul>	
5.	<p><b><u>CHAIRPERSON'S\FUND-RAISING REPORT</u></b></p> <ul style="list-style-type: none"> <li>• Funding reminder from Highland Council, need to do forms. Completed, monies received.</li> <li>• Constitution says we need to give annual report on work of the PC, approval of accounts and appointment of person to sign off. <b>Action: Kenneth to arrange auditor for accounts</b></li> <li>• Garden Group separate account. £250 promised from Garden Group to fund to a new bear bin. There was much discussion around if the garden group and parent council accounts should merge. Kenneth indicated that the garden group was likely to continue under the guidance of Jim Stewart (Men's Shed) so at this time the funds will remain separate.</li> <li>• Very successful fundraising meeting, minutes distributed.</li> </ul>	KM
7.	<p><b><u>TREASURER'S REPORT</u></b></p> <ul style="list-style-type: none"> <li>• Current balance - £1,793.64</li> <li>• Money raised by Summer Fete - £387</li> <li>• Money raised by Firebird DVDs - £110</li> </ul>	
8.	<p><b><u>SCHOOL GARDEN</u></b></p> <p>Garden funds stand at £1107.06 in the bank, and £63 in vouchers. Owing to a lack of volunteers the garden is no longer open at lunch-times. Jim Stewart has expressed an interest on behalf of the men's shed group to come in on a Saturday morning and tidy the area.</p> <p>Classes still make much use of the garden during school hours, especially the nursery children.</p>	
9.	<p><b><u>AOB</u></b></p> <ul style="list-style-type: none"> <li>• A parent enquired on who decides the school times. This has arisen as the number of children attending toddlers has dwindled from 15 to 5 since the extended nursery times were introduced. Toddlers finishes at 11:30 making it tight for nursery at 11:50. At present the P1- P3 school day ends at 2:45pm, nursery at 3:10pm and P4-P7 at 3:45pm. With children across all times it means a 30 minute wait in all weathers. Would it be possible to introduce a longer/shorter break to align times? Ask parents to complete a survey?</li> </ul>	

---

**Chair: Kirsten Petrie**

c/o Beauly Primary School, Croyard Road, Beauly, IV4 7DJ  
Tel: (01463) 782576 Fax: (01463) 782576

	<p>Mr Morrison explained that while he is able to adjust the school day there are a number of factors to be considered. These include;</p> <ul style="list-style-type: none"> <li>• Children’s safety, we already have traffic issues on Croyard road with inconsiderate parking and speeding. An increase in children exiting the building is likely to increase the traffic.</li> <li>• Staff, each member of staff is contracted to complete so many teaching hours, administrations hours and break times. Under any new structure these must be adhered to. It is possible that extra staff may be needed.</li> <li>• Budget; At this time we do not know the effects of the budget consultation in terms of funding.</li> </ul> <p>Mr Morrison is open to any suggestions to change the school day as long as a in-depth feasibility study is carried out.</p>	
10.	<p><b><u>DATE OF NEXT MEETING -</u></b>  Tuesday 10<sup>th</sup> February – 7.00pm</p>	

---

**Chair: Kirsten Petrie**

c/o Beaully Primary School, Croyard Road, Beaully, IV4 7DJ  
Tel: **(01463) 782576** Fax: **(01463) 782576**