

Beauly Nursery



Handbook

2018 - 2019





BEAULY NURSERY
Beauly Primary School
Croyard Road
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Inverness-shire
Highland
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Head Teacher:	Mrs Tracey Fraser-Lee
Early Years Practitioner:	Mrs Anne Bissett
Early Years Practitioner:	Miss Laura Murison
Early Years Practitioner:	Mrs Mairi MacDiarmid
Early Years Practitioner:	Mrs Sharon Brindle



WELCOME TO BEAULY NURSERY

Thank you for enrolling your child with Beaully Nursery. We hope very much that you and your child will enjoy your time here. We look forward to having the chance to meet and get to know both you and your child.

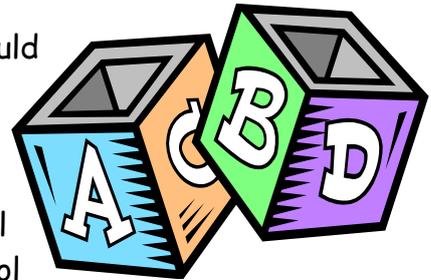
This is a very important stage in your child's development. It is now accepted that children learn more rapidly in the first seven years of life than at any other time. Therefore, it is important that children are given every opportunity to fulfill their potential. As a parent you have a hugely important part to play in supporting this process. At Beaully Nursery we support your child's development by treating them as an individual and offering numerous interesting and challenging activities and experiences.

Our Nursery Handbook is intended to give you all the information you will need while your child attends Beaully Nursery, however please feel free to contact the Beaully Primary School Office if there is anything else you would like to know.

ENROLMENT

Places will be offered to three and four year olds. Priority for allocation of places is for children living within the catchment area. However, where a parent has domestic or work arrangements which give reasonable grounds for granting a place, enrolment will be accepted if places are available. Children may split their sessions between two centres, as long as the full 16 hours (per week) pre-school funding is not exceeded.

Parents of pupils living outside the catchment area who would like a place in Primary 1 at Beaully Primary School are required to complete a 'Placing Request' at the point of Primary 1 enrolment. The Placing Request Form is available on the Highland Council website, the Beaully Primary School website and on request from the Beaully Primary School Office; it is however, a requirement to enrol with your local school in the first instance. Highland Council Nursery Enrolment Guidelines advise that for non-catchment families, time in Beaully Nursery does not entitle a child to a place in Primary 1. However, in the past most Placing Request applications for Beaully Primary School have been approved without any difficulty.





Vision - Where are we going?

In Beaully Primary we strive to...

Be happy and the best we can be

Through teamwork and links with community

Strong relationships between pupils and staff

Help us respect each other and have a laugh

Support each other to become successful

In learning both in and around school

Values - What is important to us?

Be understanding and fair

Everyone playing a part in the team

Accept each other as we are

Understand that everyone is unique

Learn, achieve and celebrate

You must always try your best!

Aims - What do we want for our children?

In Beaully everyone should feel...

Valued, Included, motivated, respected, confident, healthy, happy and listened to.

Written by the Pupil Council using information gathered from Pupils, Parents & Staff during 2017.

STAFF - *Who's who in Beaully Nursery?*

The Head Teacher, Mrs Tracey Fraser-Lee, is involved with every class in Beaully School, from Nursery to Primary 7 and is a regular visitor to the Nursery.

We have four Early Years Practitioners in Beaully Nursery, Mrs Anne Bissett and Miss Laura Murison, Mrs Mairi MacDiarmid and Mrs Sharon Brindle. Children requiring additional support may receive access to Pupil Support Assistants during their time in nursery and our Additional Support Teacher, Mrs Andrea Wright is available to provide support and advice as required. Child Care Students also come to Beaully Nursery to gain valuable experience and training in our Nursery Class.

Beaully Nursery presently caters for up to 20 children in each session; the staffing ratio being in accordance with the Care Inspectorate guidelines of one adult per eight (flexible hour places) or one adult per ten (either a.m. or p.m. session places). Each Early Years Practitioner is a 'Key Worker' for a maximum of ten pupils.

NURSERY HOURS

Option 1

Traditional Nursery Attendance of 3h 10mins per day, 5 days a week with fixed session times of:

Morning Session	8.40am - 11.50am
Afternoon Session	12.00pm - 3.10pm



Option 2

Flexible model, 16 hours per week in a flexible pattern, government funded between the hours of 8.40am and 3.10pm.

Additional hours for both options can be self-funded through our childcare booking forms which are currently charged at £4.00 per hour.

If your child is attending nursery over lunch time you can either provide a packed lunch or canteen can provide a school meal at £2.30 per day. Please note any additional hours or lunches will be invoiced and managed through Childcare & Early Education.

It is important that you are as punctual as possible, both in delivering and collecting your child, as the Nursery day is very busy. It would be unfortunate if your child regularly missed an important part at the start of a session and it can be unsettling to be the last child collected each day. If you think you may be late, please contact the school, who will pass on a message. Please inform us in advance if anyone other than yourself is to collect your child. **This must be communicated by the parent/carer and not the person you have asked to come and collect your child.** If the person expected to collect your child changes throughout the Nursery session please telephone the school office / text the nursery mobile on 07907 454940 or communicate this at the start of the session. Your child's safety is of prime importance to us. We will **not** let a child leave with someone we do not know.



To ensure the safety of all children in Beauly Nursery we are part of the "Safer Routes to School" programme. Parents travelling by car are requested to use the car park at Braeview Park. This eases congestion on Croyard Road and limits the hazards for children entering the school on foot. Children will also be encouraged to wear a high visibility vest when walking to and from Nursery. The main school car park is for school staff and disabled badge holders only.

SETTLING IN

Many children settle into the Nursery routine quite quickly. However, every child is unique and your child may have a different experience. At Beauly Nursery we treat all children as individuals and feel strongly about supporting this important transition for all pupils. If your child is distressed, parents can stay for part or all of the session until such time as they become confident enough to manage on their own. Nursery staff will be flexible and work closely with you during this time to ensure all children are happy, settled and enjoying their Nursery experience.

QUESTIONS OFTEN ASKED

Do I have to pay for anything at Nursery?

The Nursery Fund is a specific account for Beauly Nursery, used to pay for trips and special 'extras' for the boys and girls e.g. a puppet show. We have been fortunate to benefit from donations through both the Parent Council and Nursery parents/carers in recent years. Throughout the year there may also be fundraising events, like the Winter Fair, which can be hugely beneficial to Beauly Nursery. However, from time to time it is still necessary to ask for a contribution towards the cost of educational visits and trips, however when possible we will make every effort to subsidise these special experiences. A separate education budget is accessed for educational materials and resources.

What will my child have for snack?

A range of social skills associated with eating are promoted at snack time each day. Healthy eating is encouraged with a wide variety of foods and milk or water will be made available every day. If your child has any allergies, PLEASE let us know as soon as possible.

What should my child wear?

- As there are many 'messy' activities in the daily routine at Nursery, such as painting and gluing, washable clothes are obviously most suitable. 'Best' clothes should stay at home.
- Your child should bring a pair of indoor shoes (not slippers), to wear in Nursery and at gym.
- Children should be encouraged to put on and take off their own shoes, jackets etc, so they can be independent. Velcro fastenings can be a help.

- As children will be outside regularly as part of their curricular experience parents need to ensure children are dressed suitably for the season. In winter a jacket, hat, gloves and scarf should be left on their peg for them to change into; sun cream* should be applied at home in warmer weather and a sun hat provided.
- It is also advisable for a change of clothes to be kept in your child's bag at Nursery, for all eventualities.
- **Please** make sure that all of your child's shoes and clothes are labelled clearly with their name.

What if my child falls ill while at Nursery?

If a child has signs or symptoms of illness while in the Nursery, the parent/carer will be called to take the child home. If you are unavailable your child's nominated emergency contacts will be telephoned in the order of preference noted in enrolment paperwork.

What do I do if my child is ill or unable to attend Nursery?

- As you are aware, your child will come into contact with many ailments during his/her time in the Nursery and we would ask that you consider some of the common signs of illness, e.g. listlessness and irritability; raised temperature; vomiting and/or diarrhoea; aches and pains; and spots of any kind. Should you notice any of these in your child, please do not bring him/her to Nursery. Please let staff know if you are keeping your child at home due to illness by contacting the office on each day of absence, unless another arrangement is in place. Children who have suffered from vomiting or diarrhoea should not return to Nursery until at least 48 hours after the last episode.
- As part of our Child Protection procedures it is important to inform Beaully Nursery in advance if your child is going to be absent for any reason. If contacting the school on the day of absence, please telephone before 9.30am (AM session) or 12.50pm (PM session) and inform school staff. **Un-reported non-attendance will be followed up and possibly referred to Police Scotland or Social Work in the event that following repeated attempts, contact cannot be made with parents/carers.**



Is your child up-to-date with their vaccinations?

Children receiving out-of-home care, including Nursery and Playgroup, have more opportunities to come into contact with infections, so it is especially important to make sure that all vaccinations are up to date. It is never too late to have your child immunised. If they have missed one, you don't have to start the course from the beginning again. Contact your health visitor/GP for further advice.

What if there was an emergency at Nursery?

- Should our Nursery need to close earlier than normal you would be contacted by telephone if prior warning has not been given out. We will contact your emergency contact to come if there is no reply.
- If a major incident occurred in the Nursery (e.g. fire) the children would be evacuated to the school playground in order that we could check all are accounted for. **Everyone would then go to The Phipps Hall via Braeview Park and wait to be collected.** The Area Education Office has secure electronic access to emergency contact details for all pupils for such an emergency. However, hopefully we will not have to face such an event. Fire Drill practices are held on a regular basis.

What happens if there is adverse weather?

Guidelines for travelling to school during adverse weather are always available on the school website. The school uses a telephone messaging service to communicate closures and simple instructions can be followed to hear if the school is going to be closed on any given day e.g. snow: **0800 564 2272**, a unique school pin is required: **041530**. This service will be given the highest priority in the event of a closure, followed by other methods of communication e.g. Radio Broadcast or School Blog.

What happens when my child has a birthday?

When we are 3, 4 and 5, birthdays are very important occasions. We enjoy celebrating each child's birthday in Beaully Nursery. Parents are welcome to bring in a cake. For food hygiene/safety reasons any cake taken into school must be shop bought and in unopened packaging.



Children soon develop new friendships in Beaully Nursery and absolutely love getting to blow out birthday candles in front of their new friends!

Does my child have to be fully toilet trained?

Highland Council has an equal opportunities policy and children cannot be refused admission to Nursery because they are not toilet trained. Please ask Nursery staff should you require help with any toileting issues. To help your child, we would recommend clothes with elasticated waists etc., encouraging their independence. Having received your written consent, Nursery staff will be able to change your child should a toileting accident occur.

PARTNERSHIP WITH PARENTS

How can I prepare my child for Nursery?

You responsibility as a parent is significant in the early years of your child's life.

- Talk to your child about what Nursery is all about so they have some idea of what to expect e.g. playing in the sand, in the house corner, with the building blocks, baking, listening to stories etc.
- Making friends with another child who will be at Nursery can be a huge comfort to a child so that there would be a familiar face.



Children quickly start to make the most of the experiences available to them in Nursery.



- Encourage independence by supporting your child in learning to fasten/unfasten shoes (again velcro fastenings are useful), take on/off jackets and sweatshirts, carry out toilet routines independently etc.
- Encourage a positive attitude towards Nursery and see it as an exciting place where your child will learn lots of new skills.

How can I help my child while he/she is at Nursery?

- Read to your child every day and encourage him/her to listen and take part in songs, music, stories and rhymes.
- Read and look for familiar words in the environment e.g. labels on favourite foods, shops etc.
- Encourage them to ask questions.
- Help them to count and use numbers in everyday situations.
- Allow them to explore their own environment e.g. the garden, local shops and services.



Encourage your child to ask questions about the world around them.



Can I come into the Nursery to see what happens there?

At Beaully Nursery we believe in working in partnership with parents and would like all parents to be involved in their child's Nursery education in any way they feel appropriate.

- During "stay and play" sessions, parents can come into Beaully Nursery and participate in their child's play.
- Parents are invited to our sing-alongs.
- You can also help on Nursery outings and are welcome to come in as 'helpers' for specific individual sessions or on a more regular basis to share their skills, interests, hobbies and information about jobs.



Parents/Carers are welcome to share their knowledge and help in the Nursery.



How can I find out more about the Nursery?

- There is a Parents' Notice Board in the entrance to Beaully Nursery. This has information on our curriculum, what is happening in Nursery each week, menus for snack, photographs and other relevant information.
- Nursery termly newsletters will be issued.
- At present parent consultation meetings are held twice a year to discuss each individual child's progress.
- Parents are also invited to attend information evenings.
- At Beaully Nursery we have an open door policy and are happy for you to come to us with any queries or concerns. Information about a child's progress can be exchanged informally at the beginning or end of a Nursery session. Alternatively, parents can discuss matters via telephone or by appointment at a mutually convenient time. Please inform Nursery staff of any changes to circumstances.
- Each child has their own Learning Journey* which shows their progression and learning throughout their time in Nursery. Parents are encouraged to regularly look at and comment on these with their child.
- Towards the end of the Nursery year a Progress Report will be issued to parents/carers.

*Should you be successful in securing a place in P1 at the end of your child's last year in Nursery, parts of the Learning Journey will become the starting blocks of their Pupil Profile in primary One. This will evidence your child's learning, development and progression through the curriculum throughout Beaully Primary School.

How do we behave in Nursery?

In partnership with parents, the Nursery aims to provide an environment in which children can develop self-discipline and self-esteem, in an atmosphere of mutual respect and encouragement. As in our 'Promoting Positive Behaviour' policy, we always strive to be positive and to praise and encourage good behaviour.



'Star of the Day' awards are used to praise children's behaviour and achievements. These are taken home to share with family members.

Does Beauly Nursery have written policies I can read?

- The Nursery has policies on areas such as behaviour management, health and safety, equal opportunities, the Nursery Curriculum, Child Protection etc.
- Copies of policies are available to read on the Nursery notice board. Should you wish to receive an individual copy of any policy, please ask a member of staff.
- Staff are continually reviewing and updating policies and parents are invited to be part of this review process.

Does the Nursery work with partner agencies?

We work closely with other agencies i.e. Speech and Language Therapy, Pre-school home visiting teachers, Health Visitors etc. Our Link Health Visitor is Louise Lee who visits Beauly Primary School regularly. She is able to offer advice when needed and will liaise with your own Family Health Visitor as required. In some circumstances, to enable staff to gain a rounded picture of your child, it may be necessary to gather relevant information from other agencies. Your permission will be sought beforehand.

From time to time incidents can occur within the centre which raises concern about the well-being of a child. The Highland Council Child Protection Guidelines stipulate that all education staff must report such incidents to the Head Teacher, who is obliged to make the welfare of the child of paramount consideration when determining how the issue will be dealt with/escalated. If you wish any further information please refer to the Nursery Child Protection Policy which is available on the Nursery notice board.

WHAT CHILDREN LEARN AT NURSERY

Active Learning

In Nursery your child will be taking part in active learning.

“Active learning is learning which engages and challenges children’s thinking using real-life and imaginary situations.”

(A Curriculum for Excellence, Building the Curriculum 2, Scottish Executive 2007)

- Active learning through play enables children to explore and experiment in their own way and in their own time.
- Play helps a child deal with success and failure, helps self-esteem and develops confidence.
- Through play, concentration increases and positive attitudes develop.
- Through imaginative play, the child can adopt the role of others and attempt to make sense of situations.
- Active learning through play allows the child to absorb new experiences and act out any fears or anxieties.
- Through active learning, language and social skills are developed as children interact with adults and their peers. The child learns to share, take turns, work co-operatively with others or choose to play alone.
- Through play children share their experiences. They use the resources made available to them to develop play at their own level.



During active learning the Nursery staff:

- Create a secure and happy environment.
- Offer well resourced areas.
- Respond to the child’s curiosity.
- Are flexible to meet the needs of the child.
- Praise and encourage where appropriate.
- Are available to join in play activities.
- Observe, assess and provide further learning experiences.

We believe that all areas of the curriculum can be enriched and developed through active play. Staff at Beaully Nursery respond to children’s views and ideas when planning learning experiences, placing the children at the heart of the learning developments.

The Curriculum

We follow the Scottish Government curriculum framework, "Curriculum for Excellence 3-18." This recognises the important role that parents/carers play in their child's education.

Through active learning, the children will develop as:

Successful learners - children want to learn and do their best. They will develop the ability to use language and mathematical skills and technology in real life situations. They will think things through and use their knowledge to solve problems. They will learn by themselves and with others and will develop the ability to explain their thinking.

Responsible citizens - children are learning to share, take turns and respect themselves and others. They will learn about where they live, other places in the world and find out how they can make it a better place to live. They will show an understanding of what is right and fair and will make their own choices and decisions.

Confident Individuals - children know what matters to them and how to succeed in their activities. They will develop independence and know how to keep themselves safe. They will be able to make healthy choices in life and show how to care for themselves and others.

Effective Contributors - children find trying new things exciting and persevere even when presented with difficulty. They will be able to work with partners and in groups. They will work out new and different ways of solving problems.



This successful learner has built a model by following the instructions.



This confident individual is telling his friends about the time he spent at home with the Nursery bear.



These effective contributors are sharing their thoughts and ideas with each other through discussion.



These responsible citizens are sharing resources indoors and out.



The Curriculum for Excellence outlines eight key areas for development. Throughout Nursery and Primary 1 your child will progress through the Early Level of Curriculum for Excellence, in each of the following areas.

Health and Wellbeing - learning in this area ensures children develop the knowledge and understanding, skills, capacities and attributes which they need for mental, emotional, social and physical wellbeing in the future.

Children will:-

- Be aware of feelings and develop the ability to talk about them.
- Develop the ability to manage emotions.
- Understand where to get support if needed.
- Develop ability to form positive relationships with others.
- Become aware of people who look after and care for them.
- Contribute to school and community life, developing confidence and self-worth.
- Know how to keep themselves and others safe in a range of situations.
- Find out about the wider world and the jobs people do.
- Participate in physical play and understand the benefits.
- Explore different ways to move the body and develop these through practise.
- Understand the need for different foods to keep healthy.
- Become aware of where foods come from and can choose and prepare them.
- Know how to get help in unsafe situations and emergencies.
- Develop an awareness of their own body, naming parts, knowing how they work and how to look after them.
- Learning about living things and how they grow, develop and are nurtured.

Literacy and English - Literacy is fundamental to all areas of learning for life. They will develop competence in listening, talking, reading and writing.

Children will:-

- Enjoy exploring stories and texts and can share likes and dislikes and talk about the events and characters.



Looking at books in the story corner.

- Develop the ability to take turns when listening and talking.
- Discover new words as they take part in conversations.
- Be able to communicate feelings, ideas and information in real life and imaginary situations.
- Enjoy exploring sounds and patterns of language.
- Explore sounds, letters and words discovering how they work as they begin to read and write.
- Use signs and books to find out new information.
- Explore interesting materials for writing and record ideas, experiences, feelings and information.



Making marks and writing in shaving foam

Numeracy and mathematics: Working in this area will enable children to access many other areas of learning. It will allow them to make sense of the world around them. It will help them to solve problems and analyse information.

Children will:-

- Develop a sense of size and amount.
- Develop an ability to use everyday items to help them measure.
- Explore numbers and quantities to help them count, sequence and order.
- Develop an awareness of using money and recognising some coins.
- Become aware of routines and events around them and explore the use of clocks and calendars.
- Spot and explore patterns around them.
- Investigate objects and shapes around them.
- Use games and technology to describe positions and directions.
- Develop the ability to collect, sort and match objects.



Discussing and comparing the heights of their towers.

- Develop an awareness of using money and recognising some coins.
- Become aware of routines and events around them and explore the use of clocks and calendars.
- Spot and explore patterns around them.
- Investigate objects and shapes around them.
- Use games and technology to describe positions and directions.
- Develop the ability to collect, sort and match objects.



Recording who would like cheese or ham for snack.

Expressive arts: By engaging in these experiences children will develop the ability to represent their own and others emotions in different ways.

Children will:-

- Experience how to participate in, present and perform to audiences.
- Use a range of objects and materials to help them create images.
- Express ideas, thoughts and feelings through art, drama, dance and music.



Exploring materials in the art area.

- Explore ways to move the body rhythmically and expressively.
- Explore how to use voice, movement and expression in role play and drama situations.
- Use role play and drama to enable them to explore real and imaginary situations.
- Enjoy singing and playing along to music of different styles and cultures.



Taking part in role play by acting out 'Goldilocks and the Three Bears'.

Moving imaginatively to music in the gym.



Sciences: learning in the sciences will enable children to develop their interest in, and understanding of the living, material and physical world. They will take part in collaborative and imaginative tasks to allow them to develop important skills to become creative, inventive and enterprising people in the future.

Children will:-

- Observe living things and be aware of how they depend on each other.
- Develop awareness of how to grow and care for plants.
- Be able to describe how some things work e.g. "What makes my toy go?"
- Be able to talk about the sun, moon and stars and how they link to daily life.
- Be aware of how to stay safe using electricity in daily life.
- Through play, explore how to make a range of sounds.
- Develop awareness of their growing body, name the parts correctly and know how they work.
- Be able to use the senses to explore the world around them.
- Be able to explore materials and explain reasons for selecting materials for different purposes.



We grew potatoes in the Nursery garden.
We planted the seed potatoes, watered them and watched them grow taller.
Once they were big, we dug them up and ate them for snack.

Social studies: Children will develop their understanding of other people and their values.

Children will:-

- Become aware of how different evidence helps us find out about the past and the world around us.
- Explore how people lived in the past and through play can show how their lives were different from their own.
- Develop awareness of their local environment, the roles of different people and how they can help us.
- Explore how to care for the environment.
- Discover the weather and seasons by exploring outdoors and recording findings.



We enjoy going outside
in all weathers.

Religious and moral education: The children will begin to consider beliefs and values. This will help them develop awareness and appreciation of the value of each individual in our diverse society. This will assist in counteracting prejudice and intolerance.

Children will:-

- Explore Christian stories and images to become familiar with their beliefs.
- Explore stories, images and music to become familiar with the beliefs of other world religions.
- Through play and learning, develop an understanding of what is fair and unfair and the importance of caring, sharing and co-operating with others.
- Develop awareness of the importance of celebrations, festivals and customs in people's lives.
- Develop respect for others through the understanding of their beliefs and values.



We use books to help us find
out about world religions.



Learning about
traditions in Spain
and Poland.



Technologies: Learning about different technologies will allow children to develop knowledge and skills which will be essential in the future. They will participate in challenging activities involving research and problem solving.

Children will:-

- Play with and explore how technology can help us learn how things work.
- Explore how to reduce, re-use and recycle materials to help care for the environment.
- Explore software to solve problems and present ideas, thoughts and information.
- Explore and use technologies to communicate with others.
- Take photos and record sounds to represent experiences.
- Develop problem solving skills, navigation and co-ordination and use electronic games, remote control or programmable toys.
- Select and work with a range of materials and software to develop practical skills in real and imaginary situations.



Exploring literacy programmes on the computer.

What learning areas do we have in Nursery?

Areas and activities in the Nursery are organised to provide opportunities for the children to develop in all key aspects mentioned on the previous pages.

In nursery we have: -

role play area	snack area
construction area	jigsaw puzzles and games area
interactive interest tables	drawing table
music area	sand
listening centre	water
computer	art/craft area
outdoor play area and garden	maths area
story corner	play dough

These are changed regularly in response to the children's changing interests and development needs to ensure a stimulating environment is provided.

Do Nursery children use school facilities and equipment?

The Nursery uses the gym and P.E. equipment, the playground, garden and field. We also regularly visit other areas of the school to familiarise the children with the school buildings and staff.



Making shapes with our bodies in the school gym hall.



Using the wheeled toys in the garden.



Having fun with leaves in the woods.



Having fun in the school field on Sports Day.

Are there opportunities for children to go on visits?

We believe that taking the children out on a variety of visits is an important aspect of their education. These visits will vary each year in accordance with our budget, the children's interests and what they are learning about. Parents will be asked to complete a consent form at the start of the year to cover all local activities and visits e.g. the park, woods etc. Special trips will require a separate permission slip.

Previous outings have included:

- the local cafe
- the fire station
- Robertson's farmyard
- the Library to hear stories and rhymes
- the Post Office to post letters and see behind the scenes
- shopping trips with our shopping lists
- walks in the local area



Buying fruit in the Beauly Fruit Shop.

- Abriachan to learn about plants and animals
- Aigas Field Centre near Beauly
- the Floral Hall in Inverness
- Whin Park in Inverness

Many of our parents work in or have contacts in local services and have helped to arrange these visits. To enable us to continue with our trips, we need help from parents/carers to maintain satisfactory adult: child ratios. All help is welcomed.

Do we allow visitors into the Nursery?

We arrange for visitors to come to the Nursery as often as possible depending on what we are learning and what the children are interested in. Previous visitors have included:-

- 'Wyvie', the lollipop lady
- Older children from the rest of the school
- The Health Visitor
- Mrs Cullen and Miss Cardosa from Primary One
- Oral Health Educator
- The Countryside Ranger
- Parents
- Police Officer
- Farmer
- Santa



The Oral Health Educator teaches us how to keep our teeth healthy.

PARENT COUNCIL

The school is fortunate to have a Parent Council which meets for formal business once a term. In addition to this, they hold a variety of fundraising events throughout the year. These have included a 'Winter Fair', a 'Summer Fete' and a 'Lantern Parade'. They have also helped out at Sports Day etc.

The members of the present Parent Council can be contacted via the school and are:-

Sara Simpson - Chair

Hazel Stewart - Treasurer

David Hodgson- Secretary

Nursery parents are warmly encouraged to join the Parent Council.

MOVING TO PRIMARY ONE

Primary 1 staff visit the Nursery throughout the year. This allows them to see the children at work in their familiar environment and to get to know them. Nursery children and Primary 1 classes regularly gather for stories, free play activities, mini projects and outdoor play. In the summer term (April to June), the Nursery children meet their Primary 6 "playtime buddies" who will look after them before and after the summer break until they are confident in the playground. They also have the opportunity to visit the canteen and experience a school lunch.

During the summer term, the Nursery children go to the Primary 1 classroom for a weekly visit to familiarise themselves with the routines etc. In August, when your child officially begins Primary 1, the Nursery staff will continue to liaise with the class teacher to ensure your child gets off to the best possible start.



Outside play with the Primary 1 children.



Working in the Primary 1 classroom.



Nursery children experiencing a school lunch in the canteen.



How will the P1 teacher learn about my child?

The excellent relationship between Beaully Nursery and Beaully Primary School makes the transition as smooth as possible:

Pre-school children follow a transition programme, carefully designed to ensure transition to Primary One is a very positive experience. In June, each child's Learning Journey, Progress Report and any documentation relating to contact with another agency, is passed to the child's Primary 1 Class Teacher along with a verbal report and the pre-school development overview.

Pre-School Development Overview Programme

Beaully Nursery participates in a Highland Council programme for children in their pre-school year which is based on the existing curriculum. The Pre-school Development Overview follows individual development, where children are observed at play in order to plan appropriate next steps and further activities, taking account of their strengths and development needs.

This process is simply about informing staff so that they can better support children to improve their learning and development. This improves the quality of information shared between staff and parents/carers and enhances staff in their collaborative planning throughout the year. It is generally recognised that if there are any concerns, then the earlier these are addressed the better. This process supports staff in working towards a seamless transition to Primary One.

If any concerns are highlighted during the completion of the Development Overview, these are shared with parents/carers at an early stage to ensure that your child gains maximum benefit from everyone working together, both in the nursery and at home.

If you have any queries, please feel free to discuss these with the nursery staff or Head Teacher.

- **Learning Journeys**

Your child has a Nursery folder of work, called 'My Learning Journey' which is kept in your child's personal drawer. This will be maintained by Nursery staff in partnership with yourself and your child whilst your child attends Beaully Nursery.



Your child's folder contains the following sections:

1. 'All About Me' - your information from home.
2. 'Steps on my Learning Journey' - small achievable 'targets' which have been suggested by/discussed with your child.
3. Evidence of learning: staff observations, photographs, drawings, children's comments, parent's comments etc.

These folders are working documents which provide a way of involving the children in discussions about their learning. Do ask to look through your child's folder **and please feel free to add work/comments from home e.g. when your child learns something new/has success with something at home etc.**



We ask that you complete, with your child, the 'All About Me' forms, which you will be given, and return these to the nursery as soon as possible. Please note, the 'My Health' page will be kept separately with your child's confidential records, NOT in the child's 'Learning Journey' folder.

If your child has some exciting or special news to tell us, please encourage them to tell us or even drop us a note to prompt us with what questions to ask them! These will also be added to the Learning Journey.

- **Progress Report**

Towards the end of the summer term you will receive a written Progress Report and a copy will be made available for the Primary 1 Class Teacher.

Nursery Calendar

Nursery Closes after School on:	Nursery opens for pupils on:
Friday 22 nd December 2017	Monday 8 th January 2018
Wednesday 28 th March 2018	Monday 16 th April 2018
Friday 29 th June 2018	Tuesday 21 st August 2018
Friday 12 th October 2018	Monday 29 th October 2018
Friday 21 st December	Monday 7 th January 2019
Friday 5 th April 2019	Tuesday 23 rd April 2019
Thursday 4 th July 2019	Tuesday 20 th August 2019

Extra Closure Days

Monday 19 th February 2018	Weekend Break
Tuesday 20 th February 2018	Weekend Break
Wednesday 21 st February 2018	Inset Day - Staff only
Monday 7 th May 2018	May Day Holiday
Monday 4 th June 2018	Inset Day - Staff only
Monday 20 th August 2018	Inset Day - Staff only
Monday 17 th September 2018	Inset Day - Staff only
Tuesday 18 th September 2018	Inset Day - Staff only
Monday 18 th February 2019	Weekend Break
Tuesday 19 th February 2019	Weekend Break
Wednesday 20 th February 2019	Inset Day - Staff only
Monday 6 th May 2019	May Day
Monday 3 rd June 2019	Inset Day - Staff only
Monday 19 th August 2019	Inset Day - Staff only

COMPLAINTS

Beaully Nursery, as a pre-school establishment, is regulated by the Care Inspectorate. Should you be unhappy about any aspect of the care we provide, please do speak to a member of the Nursery team or the Head Teacher in the first instance (you are also welcome to see our policy on "Comments and Complaints"). Should you find your concerns have been handled in an unsatisfactory manner, you may contact the Care Inspectorate direct at the following address:-

The Care Inspectorate
1st Floor
Castle House
Fairways Business Park
Inverness
IV2 6AA
Telephone: 01463 227630
01463 227649

We hope you and your child enjoy every moment of your time with us at Beaully Nursery!

