



Parent Council

**Minutes of Parent Council Meeting
held on Monday 22nd June 2020**

Present: Lynsay Boyle, Judith Whitelaw, Claire McGruer, Laurianne Sellar, Sharan Brindle, David Hodgson, Donna Forbes, Siobhan Grieger, Laura Simpson, Jenny English, Sarah Finnigan

Apologies: Sara Simpson, Louise Moir

In Attendance: Tracey Fraser-Lee, Head Teacher

1.	<u>Welcome</u>	
2.	<u>Head Teachers Report</u> Please note that as of yet no plans have been confirmed by Highland Council and until that happens we can't be certain as to what will happen in August. That said, this is what the School will try to do. <u>Staffing</u> Mrs Rebecca MacIver - will take a year long career break. Mrs Julia MacRitchie - has recently returned to work Ms Yvonne Stoddart - Waiting for confirmation from Highland Council that she will provide cover for Mrs MacIver as CCR <u>Current Unconfirmed Allocation Plan</u> It is hoped to provide each child two days a week in School from mid-August. This is dependent on CCR resource being confirmed. In accordance with current guidance School groups will be limited to between 9 and 13 children per group. This will give us 11 teaching groups. Care has also been taken to provide as much continuity as possible, and to provide as much stability as we can. Staffing allocation for P1 and P2 will remain as is when we revert to normal hours. It is not possible to fit half classes into the classrooms available and there will be some changes for the upper school. 1/2 - Mrs MacRitchie 1/2 - Mrs Williams 2/3 - Mrs Fraser 3/4 - Mrs Mackenzie 5/6 - Mrs Cullen 6/7 - Mrs Lockett CCR - Ms Stoddart	

Students will be allocated to a group and will be assigned either
Monday and Tuesday or
Wednesday and Thursday

These days will be fixed and will not alternate so long as the CCR resource is confirmed. They will be supplemented by a recorded assembly by Mrs Fraser-Lee.

Care has been taken when allocating children to groups to ensure that siblings are placed within the same day allocations and that children, are placed both with friends and with those with whom they work well. This has been done through discussions with class teachers.

Friday mornings are being reserved for Class Contact reduction time to allow teachers time to plan and prepare classes.

The plan was submitted to the Highland Council today (22nd June 20), and looks to provide approximately 45% school provision for all pupils.

It is not known when this plan might be confirmed. Nicky Grant, Area Education Manager has indicated that it looks to be a good plan which is positive. It is hoped that more will be known in the next couple of days.

Once it is confirmed the School office will be in touch with each child's parent / guardian to confirm teaching group and day allocation.

Blended/Home learning

It is intended that teachers will focus on providing quality experience to those in school and so there will not be a continuation of the google classroom learning that we have seen over the past couple of months.

Government guidance has allocated teachers 30 minutes a day for blended learning. This will focus on answering questions and concerns.

The timings suggested for children to spend on home learning per day, as set by the government are as follows:

	Literacy		Numeracy
P1	20mins		20mins
P2 – P4	25 mins		25mins
	Reading	Writing	Numeracy
P5 - P7	30mins	30mins	30mins

Group teachers are looking into producing physical work packs for home learning to reduce the dependency on IT equipment

Recovery Curriculum

In school teaching will focus on

- Literacy
- Numeracy
- Health and Well being

Home learning work will look to reinforce the materials studied in school. There will also be the possibility of adding science and research based projects which have proved popular.

Physical Education will not form part of the in school curriculum in part due to limitations on space and difficulties of enforcing the distancing guidance and in part because it can be better met at home.

Practicalities

The first week of School –

Monday 11th August – Holiday

Tuesday 12th August – In Service training

Wednesday 13th August – first day for Monday / Tuesday groups

Thursday 14th August – first day for Wednesday / Thursday groups

Friday 15th August – teacher preparation time

The first days will give children an opportunity to:

- meet their teaching groups
- meet their teacher
- see their new rooms
- get used to the new time table.

School day

In order to allow for the additional cleaning requirements school hours will have to be different. Cleaning staff have been asked to arrive later but teaching staff are being asked to leave earlier to avoid any overlap.

School will start at 09:00 and will end at 14:45

Pupils are encouraged to turn up on time, not before or after.

More information on arriving at school and where to line up will be provided closer to the time.

The number of entrances to the school buildings mean that it is not necessary to stagger the start of school for different classes however parents and pupils are asked to limit the amount of time spent dropping off and picking up pupils. The parents of pupils in the nursery and lower school age groups will, of course, need access to the school grounds to drop off their pupils. From P4 on it is encouraged that pick-up and drop off happen in Brae View to avoid crowding around the school.

Lunchtimes and breaks will be staggered. There will be no home lunches. Pupils are asked either to bring a packed lunch or to buy a grab-and-go lunch. These will be eaten in the teaching group rooms. P1 and p2 will eat in canteen.

A two metre distancing rule will apply within the classes and children will be allocated their own workspaces. Nursery and P1 and P2 will have a slightly different environment without seat allocation to allow for more learning

through play.

Rooms within the school have been determined as having a capacity of between 9 and 13 pupils. Should there be a change in guidance to a one metre distancing policy this will have only a limited impact on plans as this would only increase capacity by 1 or 2 pupils.

Additional rooms are to be made use of to allow for smaller group sizes and the Library and Creation station are to be used as rooms for the P3/4 groups.

Teaching staff and pupil support assistants will be allocated to and will remain with a teaching group throughout the day to reduce the risks associated with moving staff between groups.

It is yet to be confirmed as to whether bags will be allowed on school premises, but the council have been asked if they would permit small bags to contain children's packed lunch and pencils. Where possible children are asked to provide their own stationery.

Children should where possible wear uniform and are encouraged to wear fresh clothes each day.

Access to toilets will be limited to a maximum of two pupils at a time, with no more than one from each teaching group. This will be monitored by staff and will be associated with increased cleaning during the day.

Nursery

Nursery will follow a similar pattern to that of the main school.

The plans for 30 hour provision have temporarily been dropped.

There is capacity for eight children in a session

School have applied to the Care Commission for permission to use the Gym hall which would allow for an additional eight children.

Children will be allocated two days a week

Days will commence at 08:45 and will end at 14:45

This will allow for the additional cleaning requirements to happen

Every effort has been made to allocate children in nursery the same days as siblings in the main school.

It has been indicated that work to build the additional nursery capacity will commence in October 2020.

Budget

The schools budget for the next session has been confirmed

This includes £21,000 of Pupil Equity Funding

This money is to be used to support work to enhance pupil emotional well-being; this will be done in part by increased hours for pupil support assistants as well as additional training and resources.

	<p><u>School Funds</u> School funds have suffered.</p> <ul style="list-style-type: none"> - A 20% deposit on the Lagganlia trip has not been refunded. - Parent contributions have been returned and the school has covered the cost - The School has also purchased P7 leaving gifts normally funded by the Parent Council 	
5.	<p><u>AOB</u></p> <p>1. Parent Council would like to offer our thanks to all staff from the school for all the effort that they have put in.</p> <p>2. Week beginning 8th June Lynsay Boyle Attended a virtual meeting with Paul Senior, Nicky Grant, John Finlayson and the various parent council (PC) chairpersons.</p> <p>The meeting was very well attended with around 170 attendees from the 203 schools in our authority, which from an engagement perspective is fantastic</p> <p>There was some information regarding the programme management office set up to deliver the return to school. There are 11 sub-groups and they welcome input from parents with experience in these areas to help.</p> <ul style="list-style-type: none"> - Transport - Communications - Early Learning and Childcare - Catering - Facilities Management - People - ICT 	
5.	<p><u>DATE OF NEXT MEETING -</u> Next Meeting not Scheduled</p>	